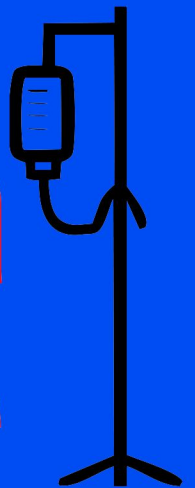




# Annual Report 2020



Quina  
Care





## Report on the financial year of 2020 ending on 31 December 2020

June 2021



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## Report of the Board

### 2020 – Looking back

The year 2020 for Quina Care has been, as for so many of us, heavily impacted by COVID-19. Opening the hospital doors has turned out to be unfeasible, yet has gotten nearer.

#### Hospital

Renovations of the former boarding school into a hospital that started in 2019 have been continued in 2020. Due to a strict lockdown in Ecuador due to COVID-19 this process was halted on 17 March 2020. A big setback for both Quina Care and the contractor. Luckily, the municipality of Puerto el Carmen gave permission in May 2020 to resume the renovations. At that moment, building activities were only possible with the already available materials. Purchasing new materials was impossible due to the closure of most retailers. Many building materials are imported from Colombia, which was impossible after the borders were closed on 18 March. Because of this, purchasing any materials even after the shops were reopened remained problematic for the duration of 2020. Regardless of this setback the renovation of the ground floor is all but completed and great progress is made in the renovation of the first floor into a nursing department. Additionally, the construction of housing for the medical doctors has commenced. As in 2019, Elza Heemskerck, a Dutch architect, has made incredible valuable contributions to this, both from The Netherlands and Ecuador which she visited at her own expense.



A major part of the hospital's inventory is donated in The Netherlands and must therefore be shipped to Ecuador. In 2019 a donation was received from charity shop 'De Wisselbeker' in Nootdorp which funded the transport of the first container. Due to the complexity of this process the actual transport didn't take place until 2020. In May 2020 the first container arrived in the hospital in Puerto el Carmen. But this did not nearly cover all the inventory, which led to a second container to be shipped in September 2020. This transport was once again made possible by a wonderful donation. This container arrived in November 2020 at the hospital, resulting in most of the hospital's inventory to be completed by now.

Apart from inventory such as beds and nightstands, the transport also included a variety of ICT equipment. The hospital is located in an area that, due to its proximity to the Colombian border, is not considered to be very safe. A security system ensuring the safety of staff and patients is therefore essential. Among other things, cameras and screens necessary for this security were included in the second container. The majority of this equipment is donated by Heutink ICT and the Odin groep. In addition, a variety of hardware is donated by HCS, Alcadis, KNNS and RM-Vision. Matthijs Altena, working as an ICT expert at Heutink ICT, has made all of this possible. Subsequently, Matthijs has taken his saved vacation time to travel to Ecuador in November 2020 at his own expense to install the entire security network.

Great progress has been made with the development of an electronic health record. This ensures that patient files and accompanying admin can be recorded fully digitally.



## Collaborations

The agreement between charity shop 'de Wisselbeker' in Nootdorp and Quina Care continued to be in effect in 2020. The donation of €5.000 was to be allocated to the employment of a carer in the hospital. A carer supports the medical staff in the hospital with minor (medical) activities and has a lot of direct contact with the patients. As the opening of the hospital was postponed, the employment of a carer was not yet relevant. In consultation with the board of the charity shop the decision was made to spend the 2020 donation on the purchase of a haematology analyzer. This allows the laboratory to carry out important measures of the patient's blood.



The already existing collaborations with Adore Ecuador Travel and My Adventure Ecuador have continued, although there has been an almost complete stop in tourism. Coffee roaster Miss Morrison in Delft has once again donated part of the proceedings from the sale of coffee. The Dutch foundation Insulin for Life has once more donated insulin and accompanying materials to Quina Care. And the collaboration with Fundación Lunita Lunera and La Federación de Mujeres with Quina Care Ecuador, meant to improve the position and rights of women, has continued as well.

In November 2020 an article was published by journalist Gerjan Eikenhorst in the NRC. Together with his partner he visited the hospital in Puerto el Carmen and afterwards wrote this article. Following this, Quina Care has been approached by a number of businesses and individuals spontaneously offering services or (financial) contributions. Very welcome and amazing to witness.

## Volunteers

For the foundation, as shown in the text above, to have volunteers who commit themselves to the good cause is something that is valuable and even indispensable. Regularly Quina Care is approached by people who were introduced to Quina Care in a variety of ways and wish to contribute in some way. Through contributing to a specific project, such as the ICT-network and the design of the hospital, or by working for a certain period of time as doctor or nursing staff in the hospital as part of an internship. Additionally, there is someone who translates documents such as newsletters and annual reports into English, and someone who does the same thing but for Spanish.

## Accreditation

Since 1 December 2020 Quina Care is equipped with the CBF-certification. CBF stands for 'Centraal Bureau Fondsenwerving' (Centralised Bureau Fundraising). Having this certification means that a foundation belongs to one of the recognised charities. It indicates that the foundation meets the strict quality control. This ensures that a donor knows that their gift is spent adequately and contributes to a better world. After awarding the certification, the CBF continues to check the certifications to ensure the relevant foundations continue to meet the quality criteria.

## Local Authorities and Community

It turns out that the local authorities want to promote the establishment of the hospital. An excellent example of this is the commitment of the municipality of Puerto el Carmen during the first lockdown when exemption was necessary to continue the renovations of the hospital.



Carolien and Jacob van der Ende have received multiple opportunities on local radio and television to comment on the establishment of the hospital. This ensures that more residents are aware of its arrival and that people looking for jobs spontaneously apply for work.

## Finances

Fixed donors have remained loyal to Quina Care. Additionally, many single donations have been received. It's remarkable to notice the willingness of people to donate extra in these difficult times due to COVID-19. The Corona-Veilig ('Corona-safe') project for the purchase of protective gear against COVID-19 in collaboration with the Wilde Ganzen foundation is an excellent example of this. A total sum of €2.918 was necessary for this project. If Quina Care was able to raise  $\frac{2}{3}$  of this sum then Wilde Ganzen would contribute the remaining  $\frac{1}{3}$ . In a short amount of time even more than the budgeted amount was raised.

Quina Care has once again participated in GivingTuesday. The specific aim this year was the prevention and treatment of malnutrition in children. A total sum of €3.266 was raised.

The previously mentioned newsarticle in the NRC has also resulted in many donations. The same applies to the participation in SponsorKliks, where a percentage of the purchase amount in affiliated webshops is donated to a charity of choice.

After the cancellation of the Amsterdam marathon, Baukje Zaaier set up and completed a marathon surrounding Groningen, together with Sybren Visser. She hereby raised money for antivenom against venomous snakebites. These are especially common with children in Ecuador with at times lasting invalidity or deadly consequences. A total sum of €4.615 was raised, resulting in 115 bottles of antivenom.





1 March saw the start of the 40dagen tijd project (40 day period project) of the Protestantse Gemeente Leidschendam (Protestant Church Leidschendam). Through money collections and the sale of chocolate and peppermint the aim was to raise money for the employment of a hospital receptionist. Due to COVID-19 the project had to be halted. Nevertheless, the Protestantse Gemeente Leidschendam managed to raise no less than €5.000 as a gift for Quina Care.

The DC clinics are nationally known as clinics that provide diagnostics such as ultrasounds, CT-scans and MRI-scans. In June 2020 they donated an incredible amount of equipment to Quina Care, which will allow the hospital to carry out many diagnostics itself.

For many projects applications have been submitted to asset funds and foundations. This includes a project for a sustainable water supply and the purchase of laboratory equipment. A substantial part of this was granted.

In 2020 an audit committee was appointed who assessed the (financial) annual report of 2019. The members of this committee have indicated they are willing to do the same for the financial year 2020.

## **Complaints**

It is important that people who are experiencing trouble in any way with Quina Care or otherwise have complaints, are able to report this. The website indicates therefore that Quina Care can be contacted if this is the case.

In 2020 no such complaints were received.

## **Board Quina Care**

The composition of the board has remained unchanged. Additionally, Floris van der Sman has remained active as ambassador to Quina Care. An event that was co-organised by him for the student association Veritas in Utrecht, the proceedings of which would go to Quina Care, was unfortunately canceled due to COVID-19. There is hope for this event to take place in 2021.

## **Board Quina Care Ecuador**

The board of Quina Care Ecuador has changed. Louisa Spaans, medical doctor and daughter of the Dutch honorary consul in Ecuador, was already involved in Quina Care Ecuador and has now taken over the role of chair of Quina Care Ecuador from Carolien van der Ende. Due to the imminent opening of the hospital and henceforth the activities of Carolien on site she decided to leave the board. Additionally, Pablo Palacios and

Alejandro Palacios (substitute of Pablo Palacios) have left the board. They will not be substituted, the board will continue with 3 permanent and 3 substitute members.

### **Board Quina Care US**

The composition of the board of Quina Care US has remained unchanged. A visit by Jacob and Carolien van der Ende and the chair of Quina Care US to the United States to raise funds did not take place due to COVID-19. However, via different routes Quina Care has received a number of donations from the United States.



## 2021 - Looking forward

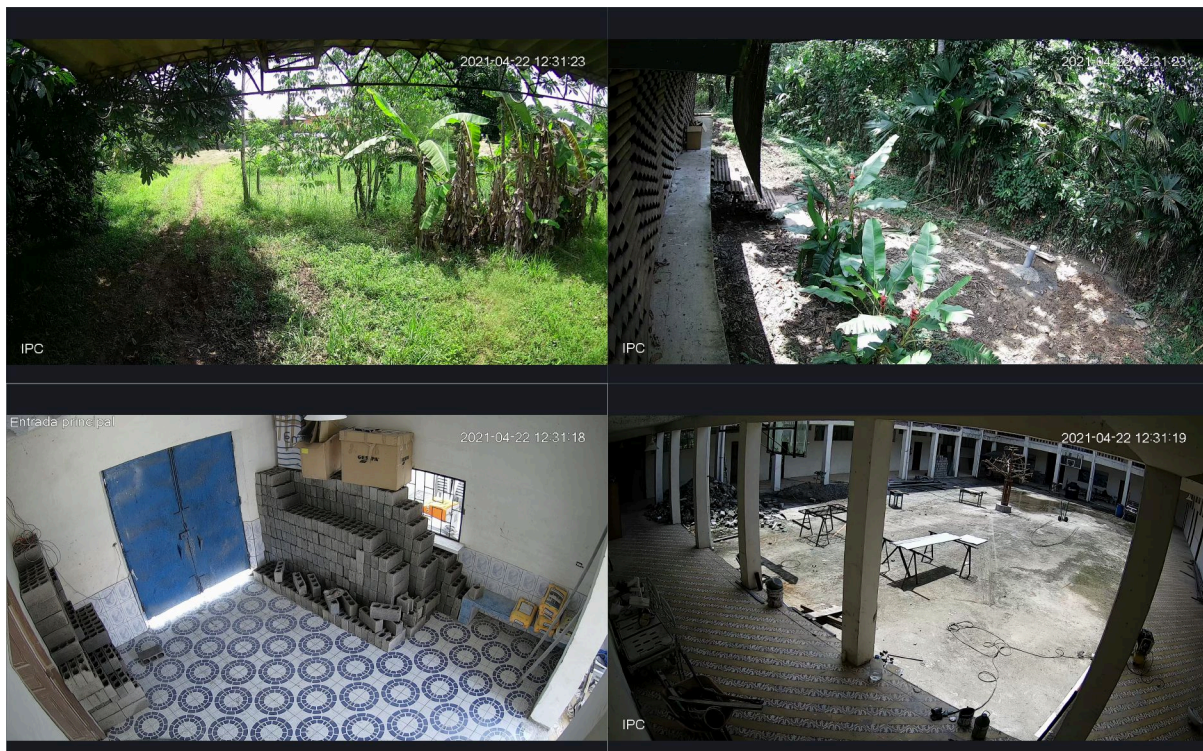
The most important goal of 2021 is the opening of the hospital. As mentioned this is delayed due to COVID-19, but because of this even more pressing. The objectives of 2021 can also be found in the policy plan 2020-2023 that is published on the website.

### Renovation Hospital

The remaining activities to complete the entire downstairs area ready for use will be finished. The renovation of the inpatient services on the first floor will be continued with the objective of admitting patients already in 2021. The construction of the housing for the international doctors will be completed as soon as possible. By now, donations have been received for the housing of local staff, constructions of which shall start in 2021.

### Security

As mentioned previously a security system has been installed in the hospital. This is to ensure the safety of both staff and patients. There is also an additional emergency connection installed that provides direct contact between the hospital and the police. In case of emergency the support of the police can be requested immediately. When, after the opening of the hospital, additional measures turn out to be essential, this shall be arranged with the utmost priority.





## **Staff**

As the opening of the hospital was delayed due to COVID-19 no staff was employed yet in 2020. However, multiple interested parties have reached out and thought has gone into terms of employment. In 2021 a swift start will be made with the employment of staff. As much as possible preference will be given to people from Puerto el Carmen and the Putumayo district.

## **Hospital Opening**

Once the renovation and furnishing of the ground floor is completed, the first part of the hospital will open its doors and the necessary permits will be requested. During this phase, outpatient care, including prenatal care and emergency care will be provided. The pharmacy and laboratory will also be opened. Following this, the remaining facilities of the hospital such as the inpatient unit, the delivery room and operating rooms will be opened in stages.

## **Transport third container**

Two containers with inventory have been shipped from The Netherlands to Ecuador in 2020. However, not all supplies owned by Quina Care in The Netherlands have found their way to Ecuador yet. The transport of a third container is therefore planned for 2021. Back in The Netherlands people are currently looking for the necessary, but at the moment missing, goods and products. Once these are acquired the next transport will be arranged.

## Finances

Specific, defined projects in need of funding will continue to be relevant. In addition to this, with the opening of the hospital there will also be a need for operating costs, given the fact that the patient contribution will not cover all these costs. This includes staffing costs, electricity, maintenance of the building, insurances. In 2020 the board of Quina Care has committed itself to find sponsors for this. This has led to a number of donations without a specific allocation, because of which they can be spent on operating costs. At the start of 2021 another foundation has committed to provide financial support for the operating costs in 2021. Looking for more donors towards this expense remains a very important focus for the board in 2021.

In 2020 thought has gone into how donors can be acknowledged and thanked both in the hospital and on the website. This will be developed further and introduced in 2021.

## Data Protection, Integrity Policy and Code of Conduct

In 2021 a number of important documents will be created and recorded. First of all, the AVG-dossier ('data protection regulation'). This will indicate among other things of whom Quina Care records personal data, which personal data, for how long and where these will be stored and with which organisation this will be shared. Secondly, an integrity policy will be established, which indicates Quina Care's efforts to avoid corruption, abuse of power and interpersonal breaches. Thirdly, a code of conduct will be operational which states the rules of conduct for board members and volunteers. They are expected to sign this.

## Marketing

The past years have shown that a well-maintained and up to date website provides an excellent calling card for (potential) donors. People regularly mention they are impressed by this. Social media as well, have shown to be of value when recruiting new donors, as can be seen from the project in collaboration with Wilde Ganzen foundation to collect money for protective gear against COVID-19. In 2021 this remains an important issue.

When possible the board, in collaboration with ambassador Floris van der Sman, will organise events in 2021 to raise funds. They are hopeful that the postponed fundraising concert by student society Veritas of Utrecht will take place after all.





The board and the ambassador will continue to deliver presentations when invited to do so, for foundations, asset funds or during events. This has also turned out to be invaluable over the past years.

### **Quina Care Ecuador**

With the opening of the hospital in Ecuador the Ecuadorian foundation will be more involved in the decision making of the hospital. They will also continue to raise funds in Ecuador and support the start of new collaborations.

### **Quina Care US**

Once the hospital has opened its doors, it will be difficult for Carolien and Jacob van der Ende to make their previously canceled trip to the United States. The aim was to plan a number of appointments with businesses and individuals, who were expected to contribute to the hospital. The board of Quina Care US will obviously come up with alternative ways to raise funds in the United States.

## Financial report

### Balance sheet

in Euro

**31-12-2020**   **31-12-2019**

### Assets

#### Tangible Fixed Assets

Inventory and Equipment	45.650	116.287
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#### Cash

Triodos Internet Business Account	228.547	84.648
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	<b>274.197</b>	<b>200.935</b>
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## Balance sheet

in Euro

31-12-2020 31-12-2019

### Liabilities

#### Reserves and Appropriated Funds

Unappropriated Reserve	53.324	37.806
Appropriated Reserve Hospital Operating Costs	75.000	0
Appropriated Reserve Medical Equipment	15.000	0
<b>Total reserves</b>	<b>143.324</b>	<b>37.806</b>

Appropriated Fund project emergency care	0	445
Appropriated Fund project oxygen pump (Hb meter)	0	1.000
Appropriated Fund project neonatal resuscitation table	0	878
Appropriated Fund project medication and nutrition	31.425	31.425
Appropriated Fund project transport container 1	0	5.000
Appropriated Fund project hematology analyser	10.959	3.000
Appropriated Fund project laboratory equipment	732	1.500
Appropriated Fund project housing doctors	10.172	0
Appropriated Fund project housing staff	10.000	0
Appropriated Fund project personnel costs	5.000	0
Appropriated Fund project antivenom	4.630	0
Appropriated Fund project water supply	1.000	0
Appropriated Fund project otoscopes ophthalmoscopes	500	0
Appropriated Fund project clin. chem. blood analysis	5.700	0
Appropriated Fund inventory and equipment	45.650	116.287
<b>Total Appropriated Funds</b>	<b>125.768</b>	<b>159.535</b>

#### Short Term liabilities

Current account J. en C. van der Ende	3.993	2.544
Outstanding payments compensation contractors	800	1.050
Outstanding payments costs	312	0
<b>Total Short Term liabilities</b>	<b>5.105</b>	<b>3.594</b>

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**274.197**      **200.935**

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Statement of receipts and expenditure	2020	2019
in Euro		
Donations and gifts from private individuals	25.273	12.481
Donations and gifts from businesses	12.033	16.448
Donations and gifts from non-profit businesses	205.750	90.950
Donations inventory and equipment	36.635	93.874
<b>Total received donations and gifts</b>	<b>279.691</b>	<b>213.753</b>
Expenditure Hospital Construction	-205.743	-74.257
<b>Total expenditure hospital construction</b>	<b>-205.743</b>	<b>-74.257</b>
Publicity costs	-289	-314
Administrative and overhead costs	-1.131	-1.210
<b>Total Costs</b>	<b>-1.420</b>	<b>-1.524</b>
<b>Bank Costs</b>	<b>-777</b>	<b>-322</b>
<b>Balance of Receipts and Expenditure</b>	<b>71.751</b>	<b>137.650</b>
<u>Allocation balance of receipts and expenditure</u>		
Addition/withdrawal reserves and funds:		
Unappropriated reserve	15.518	13.045
Appropriated reserves	90.000	0
Appropriated funds	-33.767	124.605
<b>Total allocation balance of receipts and expenditure</b>	<b>71.751</b>	<b>137.650</b>

## Notes on the balance sheet

### Tangible fixed assets

Tangible fixed assets obtained by donations are valued against the estimated price which would be paid when the assets were to be purchased. A distinction is made between previously used assets and new assets depending on the state of the donated assets. Self bought assets are valued against the actual paid purchase price.

Tangible fixed assets that have been obtained through donations are processed as such in the statement of receipts and expenditure.

All tangible fixed assets are obtained for the use in the hospital and most of it has been transported to Ecuador in 2020. This is accounted for as a donation to Quina Care Ecuador. For further information on the movements of the tangible fixed assets the summary of movements of the appropriated fund inventory and equipment is referred to.

Tangible fixed assets are not yet depreciated. Once the hospital is operational the depreciation period will commence. The depreciation will be accounted for in the administration of Quina Care Ecuador.

### Cash

The balance on the bank account is at the free disposal of the foundation.

### Reserves

The unappropriated reserve can, when necessary, be allocated for projects that have received too little funding through donations, for expenditures in connection to the establishment of the hospital for which no sub-project exists and for expenditures connected to publicity, administration and overhead costs.

Through an administrative act the board has created two appropriated reserves:

1. At the time of preparing of the annual report 2020, part of the hospital operating costs 2021 remains uncovered. The board has allocated €75.000 towards this end;
2. The hospital is equipped with a lot of medical equipment that is more susceptible to breakdowns and defects on account of the tropical weather. The board has allocated €15.000 towards emergency repairs and replacement of equipment.

### Appropriated Funds

The aim of Quina Care is the establishment of the hospital in Puerto el Carmen. Within this aim several projects have been identified for the purpose of fundraising activities. Donations that have been received specifically for a particular project but which are not spend in this financial year have been included in an appropriated fund.

### Short Term liabilities

This concerns the outstanding payments of costs of 2020 that have not been settled yet at the end of year. The payments of these costs have been completed in January 2021.

### Summary of movements Reserves and Appropriated Funds

#### Unappropriated Reserve

Opening balance 01-01-2020	37.806
Allocation balance of receipts and expenditure	15.518
Closing balance 31-12-2020	<b>53.324</b>

#### Appropriated Reserve Hospital Operating Costs

Opening balance 01-01-2020	0
Allocation balance of revenue and expenditures	75.000
Closing balance 31-12-2020	<b>75.000</b>

#### Appropriated Reserve Medical Equipment

Opening balance 01-01-2020	0
Allocation balance of receipts and expenditure	15.000
Closing balance 31-12-2020	<b>15.000</b>

#### Appropriated Fund project emergency care

Opening balance 01-01-2020	445
Received donations	0
Expenditure project	-445
Closing balance 31-12-2020	<b>0</b>

#### Appropriated Fund project oxygen pump (Hb meter)

Opening balance 01-01-2020	1.000
Received donations	0
Expenditure project	-951
Release appropriate fund in respect of completion project	-49
Closing balance 31-12-2020	<b>0</b>

#### Appropriated Fund project neonatal resuscitation table

Opening balance 01-01-2020	878
Received donations	0
Returned to donor due to not being able to employ remaining part of donation	-878
Closing balance 31-12-2020	<b>0</b>

**Appropriated Fund project medication and nutrition**

Opening balance 01-01-2020	31.425
Received donations	0
Expenditure project	0
Closing balance 31-12-2020	<b>31.425</b>

**Appropriated Fund project transport container 1**

Opening balance 01-01-2020	5.000
Received donations	125
Expenditure project	-5.623
Supplemented out of unappropriated reserve	498
Closing balance 31-12-2020	<b>0</b>

**Appropriated Fund project hematology analyser**

Opening balance 01-01-2020	3.000
Received donations	7.959
Expenditure project	0
Closing balance 31-12-2020	<b>10.959</b>

**Appropriated Fund project laboratory equipment**

Opening balance 01-01-2020	1.500
Received donations	0
Expenditure project	-768
Closing balance 31-12-2020	<b>732</b>

**Appropriated Fund project housing doctors**

Opening balance 01-01-2020	0
Received donations	40.000
Expenditure project	-39.981
Allocation balance of receipts and expenditures	10.153
Closing balance 31-12-2020	<b>10.172</b>

**Appropriated Fund project housing staff**

Opening balance 01-01-2020	0
Received donations	10.000
Expenditure project	0
Closing balance 31-12-2020	<b>10.000</b>

**Appropriated Fund project personnel costs**

Opening balance 01-01-2020	0
Received donations	5.000
Expenditure project	0
Closing balance 31-12-2020	<b>5.000</b>

**Appropriated Fund project antivenom**

Opening balance 01-01-2020	0
Received donations	4.630
Expenditure project	0
Closing balance 31-12-2020	<b>4.630</b>

**Appropriated Fund project water supply**

Opening balance 01-01-2020	0
Received donations	1.000
Expenditure project	0
Closing balance 31-12-2020	<b>1.000</b>

**Appropriated Fund project otoscopes and ophthalmoscopes**

Opening balance 01-01-2020	0
Received donations	500
Expenditure project	0
Closing balance 31-12-2020	<b>500</b>

**Appropriated Fund project clinical chemical blood analysis**

Opening balance 01-01-2020	0
Received donations	5.700
Expenditure project	0
Closing balance 31-12-2020	<b>5.700</b>

**Appropriated Fund project inventory and equipment**

Opening balance 01-01-2020	116.287
Received donations	36.635
Expenditure project (donation to QC Ecuador)	-108.480
Purchases inventory and equipment from own resources	1.208
Closing balance 31-12-2020	<b>45.650</b>

## **Notes on the statement of receipts and expenditure**

### **Receipts: received donations and gifts**

Donations and gifts have been received from private individuals, business and non-profit organisations such as equity funds and foundations. Quina Care did not receive any government funds or other revenues that are not specifically mentioned here.

### **Expenditure: hospital construction**

This includes all expenditure made to facilitate the completion of the hospital. The expenditure of projects as mentioned previously in the summary of movements are also included here.

### **Expenditure: publicity costs, administrative and overhead costs**

This includes the costs for the website, the financial administration, insurances and memberships.

### **Bank costs**

This includes the costs of keeping the Triodosbank bank account and the costs of payment transactions via iDeal.

This annual report was adopted during the board meeting of 5 May 2021.

Board Quina Care Foundation:

J.C. Bouwman-Zaaijer  
Chair

M.A.E. van de Sande  
Secretary

Y. van der Ende  
Treasurer

To: Board Stichting Quina Care

From: Audit committee Stichting Quina Care

Subject

Review annual report 2020

Den Haag, 1 June 2021

Dear members of the Board,

We have reviewed the annual report 2020 of Stichting Quina Care according to the audit committee regulations of Stichting Quina Care. During this review we checked if the financial information in the annual report reconciles with the financial administration and is legitimate.

No omissions were found during our review and therefore the Board can be discharged.

Best regards,

Y. Hovestadt

drs. P. Vlasveld